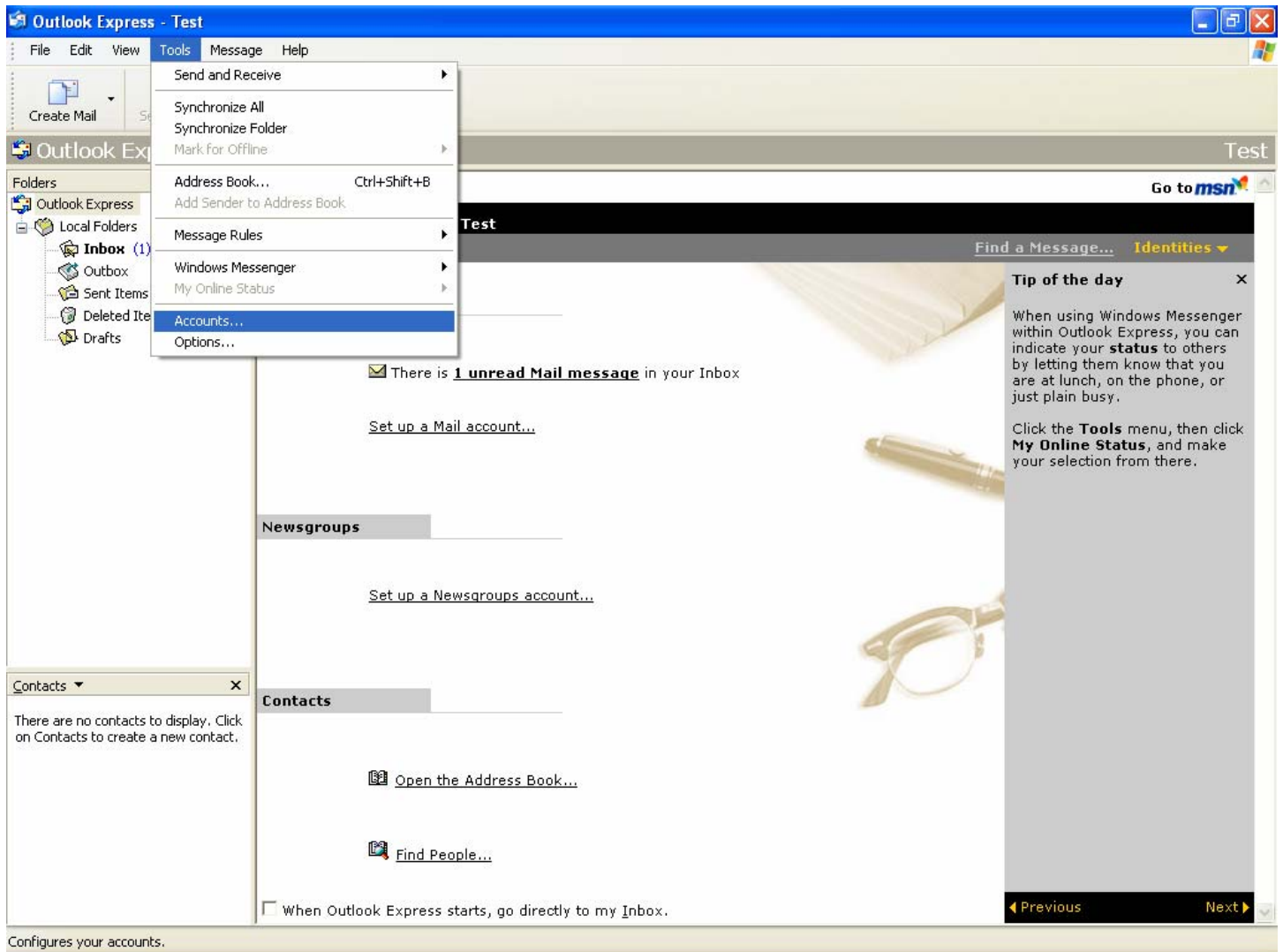


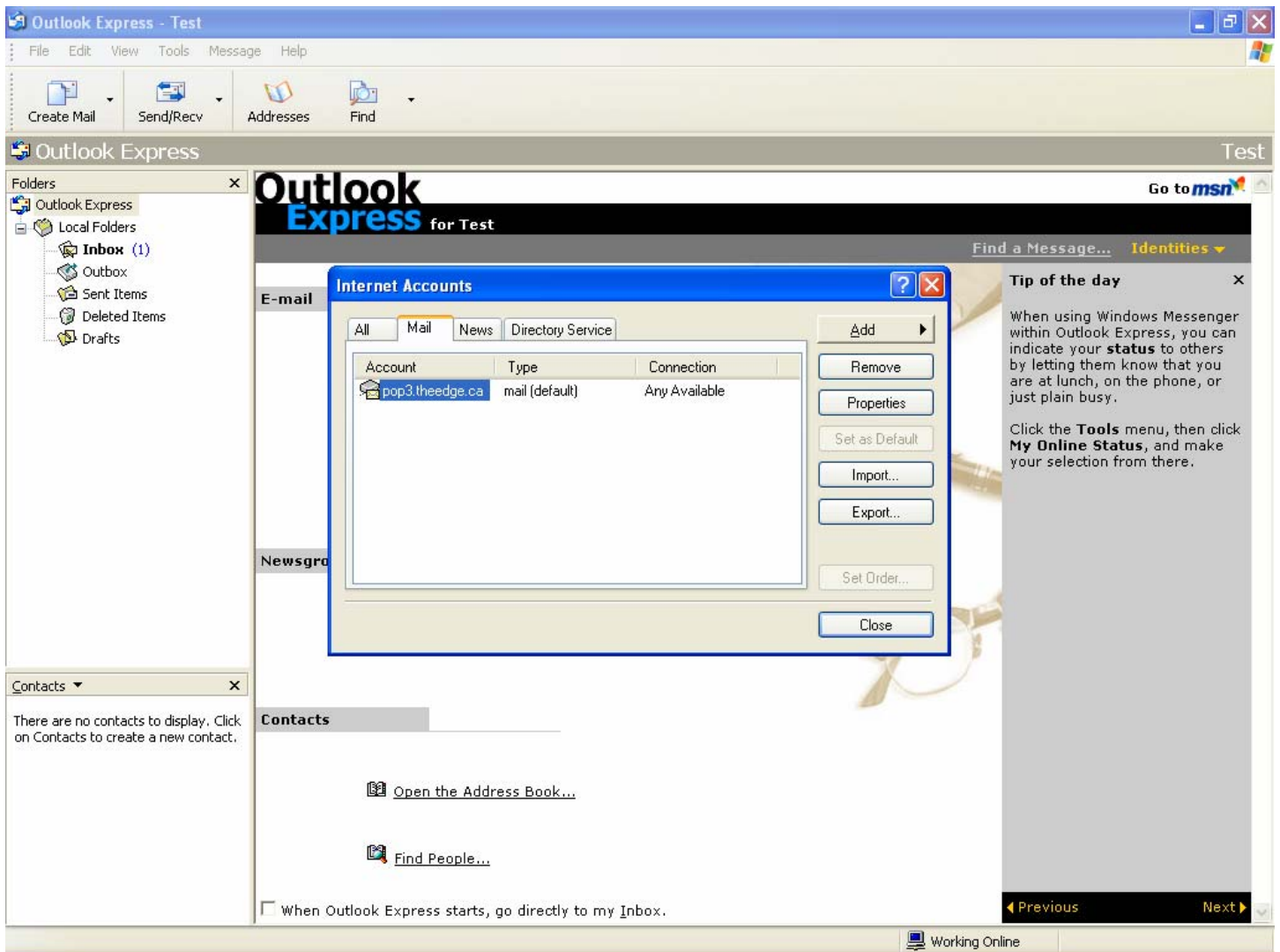
Northwestle Cable Inc – Email Settings and Trouble Shooting Guides

- Please note that we can only provide assistance with Outlook Express and do not support other mail programs.
- Follow the guide below making sure all of your information is correct.
- If you are still having problems please call the help desk or consult your mail programs help system or manual.

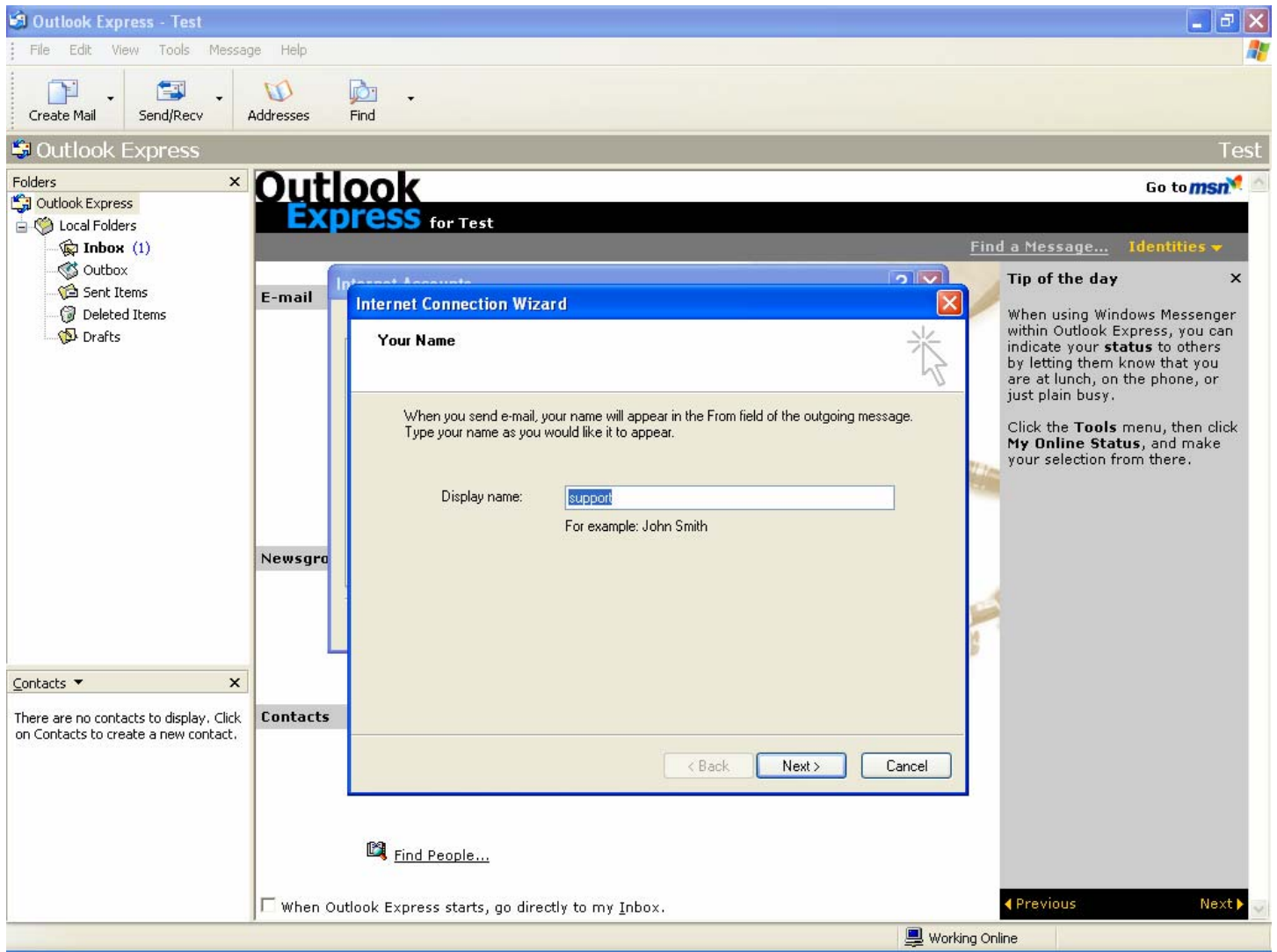
Open outlook express, and choose *tools* from the task bar, then choose *accounts*.



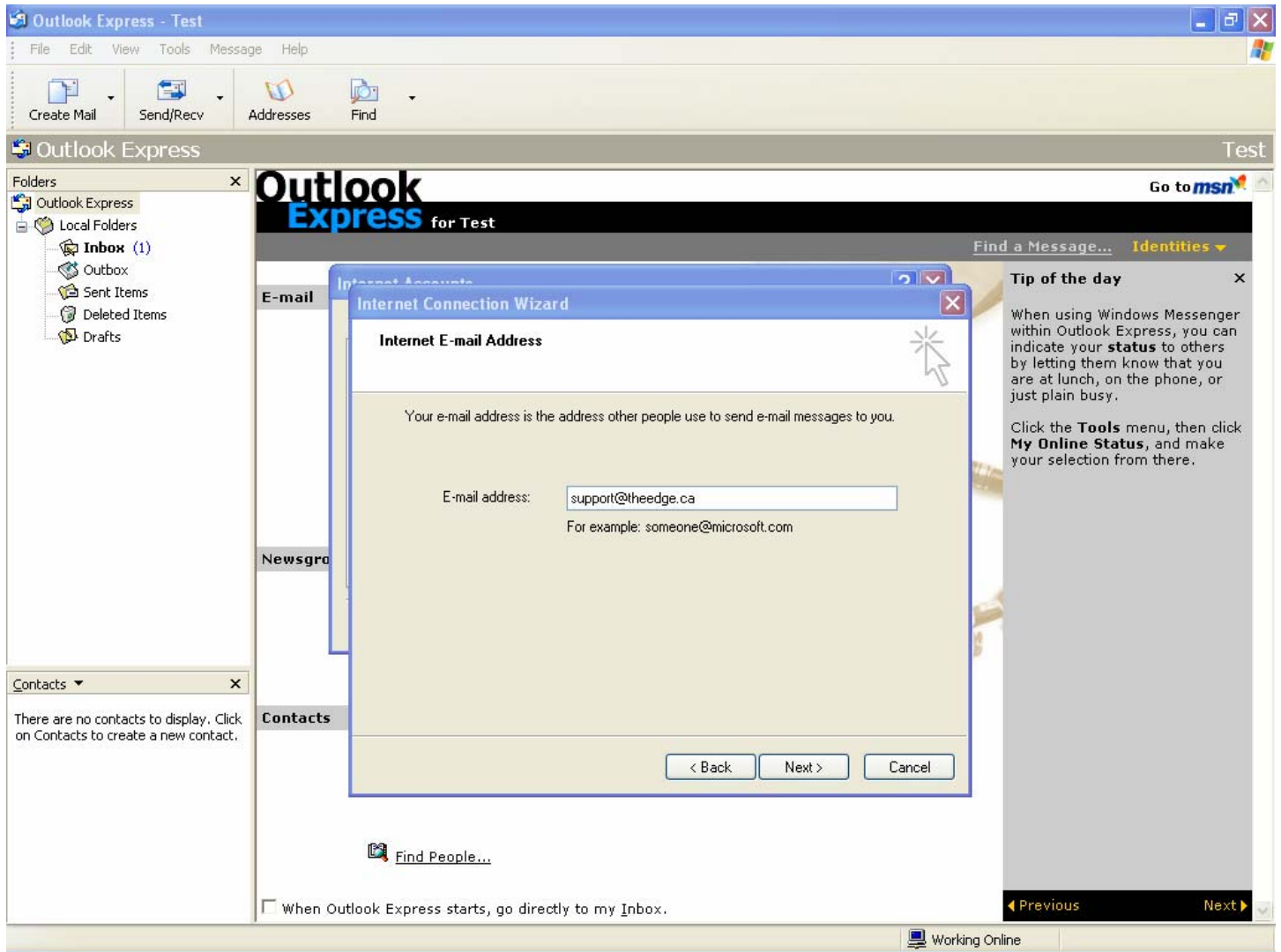
Choose the **mail** tab and remove or edit the account that is causing problems (highlight and click **remove**), and then choose **add**. By choosing add it creates a new mail account.



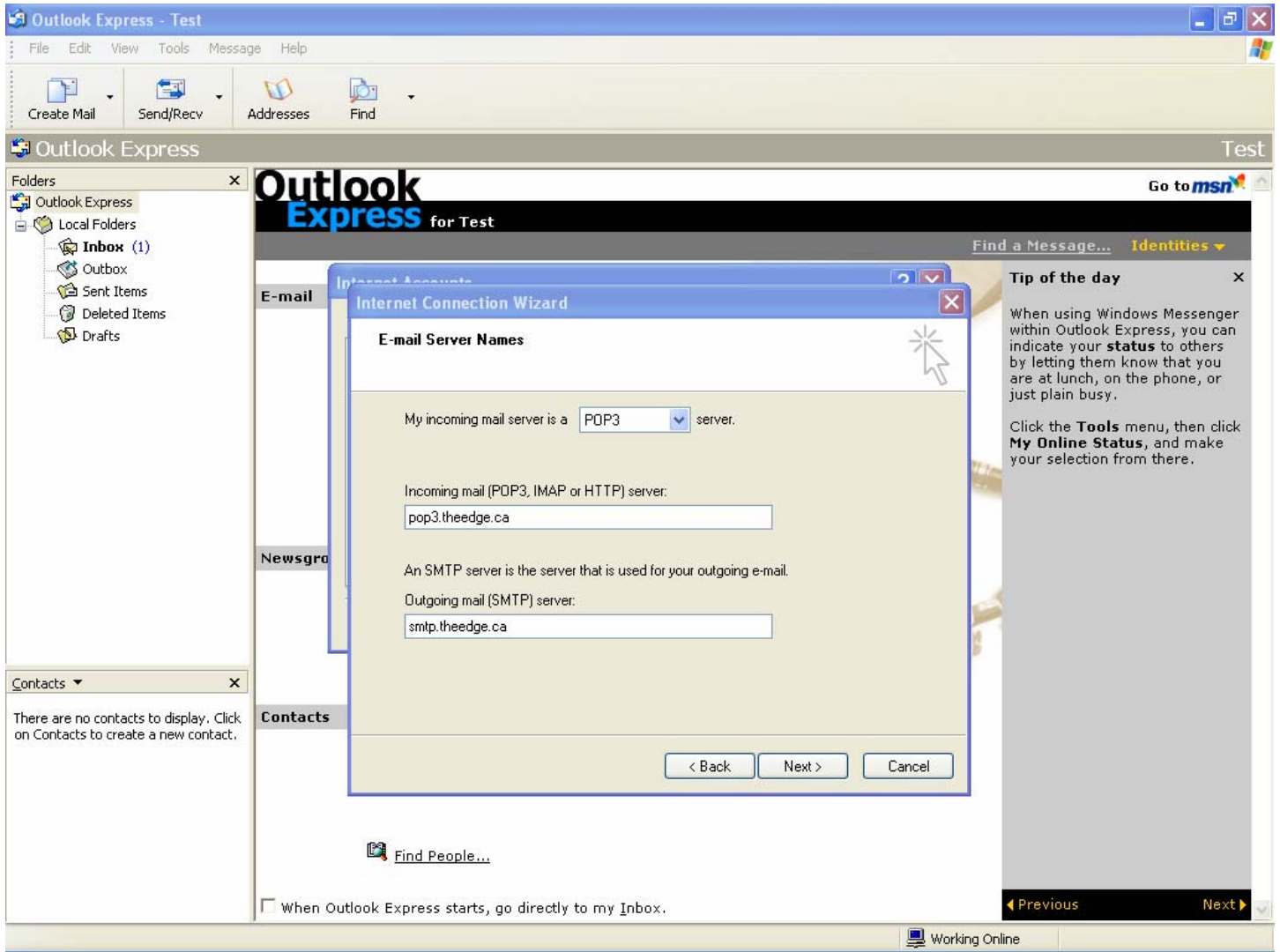
Enter the name that you want people to see when they receive your mail.



Then enter your email address

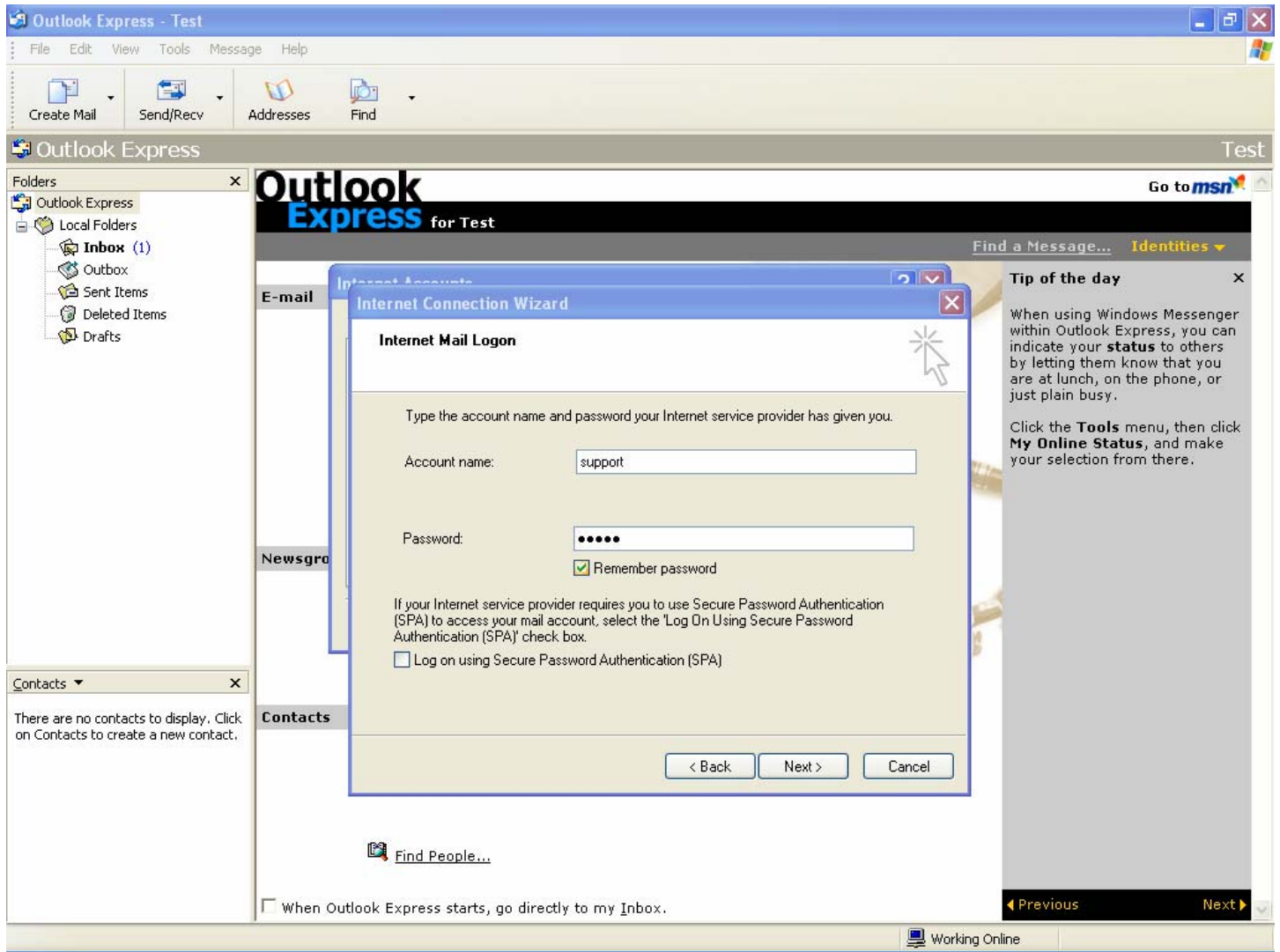


Enter the server information as seen below. Incoming mail will be (**pop3.theedge.ca**) and outgoing mail settings will be (**smtp.theedge.ca**). Please note there are no @ signs used in this box. If you are having problems with the mail settings please check our web site for further instructions or call our help desk @ 766-EDGE.



Enter your user name and password. This is your email address *with* the “@theedge.ca”. The password is the password that you used when signing up for our service

Checking remember password will allow you to check your mail without re-entering your password. Remember that other users on your computer can also check your mail without the password. If you share your computer, you may want to leave this unchecked. If you check it, please record your password and keep it in a safe place for reference.



That is it. Choose finish, your email account should now be working correctly. If it is not please record any error message you receive and call the help desk at 766-3343 (EDGE).

